Campaign Finance Tracking Form for Local Election Officials

Call OCPF with campaign finance questions at 617-979-8300 Candidate or Committee Pre-Preliminary Pre-Election 30-Day ✓ Year-End Report: Organization / Providing Materials / Notification * Organizational form provided to candidate or committee (M101, M101BQ, M101PC) Campaign finance report form provided to candidate or committee (M102) Summary of the campaign finance law provided (OCPF guide booklet) Filing notice (includes reporting dates, due dates and language concerning late fines) Pre-Preliminary Pre-Election 30-Day Year-end *All forms, guides and notices can be delivered by e-mail **Inspecting Reports** The campaign finance law requires local election officials to "inspect" M102 and M102-0 campaign finance reports within 30 days of a due date. Correct dates for the relevant reporting period Signatures Positive ending balance If the M102-0 form is filed, the candidate does not have a committees and has not received any contributions, made any expenditures or incurred any obligations during the reporting period, and does not have a campaign fund in existence. Contributions (Monetary receipts and in-kind contributions) Names and Addresses for contributions of more than \$50 Occupation and Employer for contributions of \$200 or more No contributions from corporations, business partnerships, LLCs or LLPs No contributions from individuals for more than \$1,000 (see OCPF's limits chart for other limits) Expenditures Vendor Names and Addresses for expenditures of more than \$50 Purpose information is disclosed Reimbursements form (R-1s) filed for reimbursements



Signed under the penalties of perjury:

Form CPF M 102: Campaign Finance Report **Municipal Form**

Office of Campaign and Political Finance of Massachusetts Beginning Date: ill in Reporting Period dates: Type of Report: (Check one) 8th day preceding preliminary 8th day preceding election 30 day after election year-end report dissolution James B Naco Phone # (optional SUMMARY BALANCE INFORMATION: Line 1: Ending Balance from previous report Line 2: Total receipts this period (page 3, line 11) Line 3: Subtotal (line 1 plus line 2) Line 4: Total expenditures this period (page 5, line 14) **Line 5:** Ending Balance (line 3 minus line 4) Line 6: Total in-kind contributions this period (page 6) Line 7: Total (all) outstanding liabilities (page 7) Florence Kank Line 8: Name of bank(s) used: Affidavit of Committee Treasurer: I certify that I have examined this report including attached schedules and it is, to the best of my knowledge and belief, a true and complete statement of all campaign finance factivity, including all contributions, loans, receipts, expenditures, disbursements, in kind contributions and habilities for this reporting period and represents the campaign finance activity of all persons acting under the authority or on behalf of this committee in accordance with the requirements of M.G.L. c. 55. (Treasurer's signature) FOR CANDIDATE FILINGS ONLY: Affidavit of Candidate: (check 1 box only) andidate with Committee I certify that I have examined this report including attached schedules and it is, to the best of my knowledge and belief, a true and complete statement of all campaign finance activity, of all persons acting under the authority or on behalf of this committee in accordance with the requirements of M.G.L. c. 55. Thave not received any contributions. meurred any fiabilities not made any expenditutes on my behalf during this reporting period that are not otherwise disclosed in this report Candidate without Committee I certify that I have examined this report including attached schedules and it is to the best of my knowledge and belief, a true and complete statement of all campaign finance activity, including contributions loans, receipts, expenditures, disbursquents, in kind contributions and habilities for this reporting period and represents the campaign finance activity of all person acting under the authority or on behalf of this candidate in accordance with the requirements of M.G.L. c. 55.

(Candidate's signature)

SCHEDULE A: RECEIPTS

M.G.L. c. 55 requires that the name and residential address be reported, in alphabetical order, for all receipts over \$50 in a calendar vear. Committees must keep detailed accounts and records of all receipts, but need only itemize those receipts over \$50. In addition, the occupation and employer must be reported for all persons who contribute \$200 or more in a calendar year.

(A "Schedule A: Receipts" attachment is available to complete, print and attach to this report, if additional pages are required to report all receipts. Please include your committee name and a page number on each page.)

Date Received	Name and Residential Address (alphabetical listing required)	Amount	Occupation & Employer (for contributions of \$200 or more)
11/3/21	Griggs, Al 9 Eurrett St		Retired
10/27/21	Nash, Jourses 18 Montview Avenue	\$ 700.00	Carchidate, Vocational Consultan
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ine 9: Total Rece	ipts over \$50 (or listed above)	\$00,00	
ine 10: Total Recs	eipts \$50 and under* (not listed above)		i

SCHEDULE B: EXPENDITURES

M.G.L. c. 55 requires committees to list, in alphabetical order, all expenditures over \$50 in a reporting period. Committees must kee detailed accounts and records of all expenditures, but need only itemize those over \$50. Expenditures \$50 and under may be added toget from committee records, and reported on line 13

(A "Schedule B: Expenditures" attachment is available to complete, print and attach to this report, if additional pages are requirement all expenditures. Please include your committee name and a page number on each page.)

Date Paid	nditures. Please include your comm To Whom Paid (alphabetical listing)	Address	Purpose of Expenditure	Amour
11/4/21	Daily Hampshire Gazette	115 Con2 St. Northampton	Campaign Advertising	
11/5/21	Paradise Copies	21 Conzstrect Northampton	Lawn Signs 9	1542,4
11/15/21	James Nash	18 Montvillo Northampton, MA	Campaign Event 4/2/21 at Toe's Pizza	# 91,53
11/2/21	JoEla Tarbutton	81 Couz Street Northampton	Campagn Event at Salvo House	#1135
11/23/21	JoElla Tarbutton	81 Conz Street Nathampton	CampaignEvent at Salvo House	# 18.00
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	<u>L'iiii i i i i i i i i i i i i i i i i i</u>	Line 12: Total Expenditures ov	ver \$50 (or listed above)	3061.4
		Line 13: Total Expenditures \$50	0 and under* (not listed above)	

Enter on page 1, line 4 - Line 14: TOTAL EXPENDITURES IN THE PERIOD

^{*} If you have itemized expenditures of \$50 and under, include them in line 12. Line 13 should include only those expenditures not itemized above

Page

SCHEDULE C: "IN-KIND" CONTRIBUTIONS

Please itemize contributors who have made in-kind contributions of more than \$50. In-kind contributions \$50 and under ma added together from the committee's records and included in line 16 on page 1.

Date Received	From Whom Received*	Residential Address	Description of Contribution	Value
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		Line 16: In-Kind Contributions	s \$50 & under (not listed above)	
	Enter on page 1, line $6 \rightarrow$	Line 17: TOTAL IN-KIND C	CONTRIBUTIONS	

^{*} If an in-kind contribution is received from a person who contributes more than \$50 in a calendar year, you must report the name and address of the contributor; in addition, if the contribution is \$200 or more, you must also report the contributor's occupation and employer.

Page

SCHEDULE D: LIABILITIES

M.G.L. c. 55 requires committees to report ALL liabilities which have been reported previously and are still outstanding, as as those liabilities incurred during this reporting period.

Date Incurred	To Whom Due	Address	Purpose	Amou
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		Line 18: TOTAL OUTSTAND		Continuous services

Page 7